

The Clearing, Inc.  
2018 Commercial Price List



<b>LABOR CATEGORIES</b>	<b>MINIMUM EDUCATION / CERTIFICATION LEVEL</b>	<b>MINIMUM YEARS OF EXPERIENCE</b>	<b>HOURLY PRICING</b>
Assistant	HS Diploma	1	\$85.00
Staff Assistant	HS Diploma	2	\$100.00
Administrative Assistant	HS Diploma & 1 year of College	3	\$120.00
Staff Consultant	Bachelors	1	\$135.00
Senior Staff Consultant	Bachelors	2	\$155.00
Consultant	Bachelors	4	\$195.00
Senior Consultant	Bachelors	6	\$235.00
Principal Consultant	Bachelors	8	\$275.00
Sr. Principal Consultant	Bachelors	10	\$310.00
Executive Director	Bachelors	15	\$340.00
Sr. Executive Director	Bachelors	20	\$385.00
Subject Matter Expert I	Bachelors	25	\$475.00
Subject Matter Expert II	Bachelors	30	\$500.00

# Labor Category Descriptions



## **Assistant**

Qualifications: Minimum of High School Diploma and 1 year of experience.

Duties/Project Function: Works under supervision in performing various administrative duties and tasks of a moderately complex nature and assists in selected tasks of a more complex nature.

## **Staff Assistant**

Qualifications: Minimum of High School Diploma and 2 years of experience in a relevant professional position.

Duties/Project Function: Provides meeting support; prepares graphical and related materials; types and edits letters, reports and other documents; maintains files and reference materials.

## **Administrative Assistant**

Qualifications: Minimum of High School Diploma, 1 year of college, and 3 years of experience in a relevant professional position.

Duties/Project Function: Performs complex tasks without supervision, including providing meeting support; prepares graphical and related materials; types and edits letters, reports, and other documents; maintains files and reference materials.

## **Staff Consultant**

Qualifications: Bachelor's Degree and a minimum of 1 year of relevant experience.

Duties/Project Function: Assists teams with routine data gathering and research activities, organizes data and project documents, and assists project managers with project administrative activities. Provides analytical and writing support to prepare, edit, and develop professional deliverables.

## **Senior Staff Consultant**

Qualifications: Bachelor's Degree and a minimum of 2 years of relevant experience.

Duties/Project Function: Supports teams in gathering and analyzing data to identify, study, and solve business problems across a wide range of industries. Demonstrates superior organizational, oral, and writing skills. Assists teams in developing models, performing analyses, and working on research assignments.

## **Consultant**

Qualifications: Bachelor's Degree and a minimum of 4 years of relevant experience.

Duties/Project Function: Supports teams in gathering and analyzing data to identify, study, and solve business problems across a wide range of industries. Demonstrates superior organizational, oral, and writing skills. Assists teams in developing models, performing analyses, and working on survey and research assignments.

## **Senior Consultant**

Qualifications: Bachelor's Degree and a minimum of 6 years of relevant experience.

Duties/Project Function: Provides leadership through managing and planning components of projects and serving as a liaison among clients and other support groups to identify business processes, conduct benchmarking and best-practice analyses, create survey materials, and produce quality client deliverables.

# Labor Category Descriptions



## **Principal Consultant**

Qualifications: Bachelor's Degree and a minimum of 8 years of relevant experience.

Duties/Project Function: Responsible for overall direction of client engagements and providing leadership to project teams. Communicates with client executive management to address critical issues and provides guidance to projects in industry and functional areas.

## **Senior Principal Consultant**

Qualifications: Bachelor's Degree and a minimum of 10 years of relevant experience.

Duties/Project Function: Responsible for overall accountability of multiple projects, including product delivery and financial management of client engagements. Possesses strengths in each of the major areas of consulting: client relationship management, project management, staff recruiting and development, intellectual-capital development, business development, and practice area management.

## **Executive Director**

Qualifications: Bachelor's Degree and a minimum of 15 years of relevant experience.

Duties/Project Function: Senior executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through regular involvement with senior-level client leadership and teams. Maintains productive and effective client relationships with the most senior levels of the client organization.

## **Senior Executive Director**

Qualifications: Bachelor's Degree and a minimum of 20 years of relevant experience.

Duties/Project Function: Senior executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through regular involvement with senior-level client leadership and teams. Maintains productive and effective client relationships with the most senior levels of the client organization.

## **Subject Matter Expert I**

Qualifications: Bachelor's Degree and a minimum of 25 years of relevant experience.

Duties/Project Function: Senior expert with enterprise-wide knowledge and experience in one or more functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability to up-to-date industry standard solutions. Facilitates client and group meetings/training sessions and is primarily utilized on projects for specific expertise, not in a managerial capacity.

## **Subject Matter Expert II**

Qualifications: Bachelor's Degree and a minimum of 30 years of relevant experience.

Duties/Project Function: Senior expert with extensive, enterprise-wide knowledge and experience in one or more functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability to up-to-date industry standard solutions. Facilitates client and group meetings/training sessions, is primarily utilized on projects for specific expertise, not in a managerial capacity, and has published materials in one or more functional and/or domain area.